



ANTI-HUMAN TRAFFICKING POLICY

PURPOSE

Complete Mobile Dentistry and the United States Government prohibit trafficking in persons. The U.S. Government's policy prohibiting trafficking in persons is available at 48 CFR § 52.222-50 and is summarized below under the heading "Summary of U.S. Government Policy of Prohibiting Trafficking in Persons."

CMD s committed to a work environment that is free from human trafficking and slavery, which for purposed of this policy include forced labor and unlawful child labor. CMD will not tolerate or condone human trafficking or slavery in any part of our organization.

CMD employees, subsidiaries, contractors, subcontractors, vendors, suppliers, partners, and others throughout whom CMD conducts business must avoid complicity in any practice that constitutes trafficking in persons or slavery.

SCOPE

This policy applies to all personnel employed or engaged to provide services to CMD, including but not limited to, employees, officers, and temporary employees of CMD and CMD's subsidiaries, and independent contractors (for ease of reference throughout this policy "employees").

Every employee will acknowledge receipt and understanding of this policy upon hire and annually when they complete the Code of Ethics and Business Conduct training. CMD employees are responsible for complying with this policy as well as completing any associated training mandated as a condition of continued employment. When engaging outside parties, CMD staff will ensure that the requirements of this policy are communicated to CMD sub-awardees, independent contractors, and vendors. CMD managers are responsible for ensuring that employees who report to them, directly or indirectly, comply with this policy and complete any certification or training required of them. If you have any questions or concerns related to this policy, consult the CMD Human Resources Department.





PROCEDURES

Report any conduct that you believe to be in violation of this policy to CMD's Human Resources Department. Reports may also be made through the CMD Whistleblower Anonymous Hotline at (608) 800-258 or the Office of Inspector General Hotline at 800-323-8603.

Employees who fail to report actual or suspected misconduct may be deemed in violation of this policy.

DISCIPLINARY ACTIONS

CMD will not tolerate retaliation against an employee for reporting a concern in good faith or for cooperating with compliance investigation, even when no evidence to substantiate the report.

Any violation of this policy may be grounds for disciplinary action, up to and including termination. CMD and its subsidiaries have the exclusive right to interpret this policy regarding their respective employees.

Violation of the U. S. Government's policy against human trafficking ay also result in criminal prosecution of responsible individuals.

SUMMARY of U.S GOVERNMENT POLICY of PROHIBITION TRAFFICKING in PERSONS

U.S. Government policy prohibits trafficking in persons and slavery. Government contractors and their employees, subcontractors, subcontractor employees, and agents must not engage in any practice that constitutes trafficking in persons or slavery. This includes, but is not limited to, the following activities:

- Engaging in any form of trafficking in persons.
- Procuring commercial sex acts.
- Using forced labor in the performance of work.
- Destroying, concealing, confiscating, or otherwise denying access by an employee to the employee's identity or immigration documents, such as passports or drivers' licenses, regardless of issuing authority.
- Using misleading or fraudulent practices during the recruitment of employees or offering of employment/contract positions, such as failing to disclose, in a format and language understood by the employee or applicant, basic information; or making material misrepresentation during the recruitment of employees regarding the key terms and conditions of employment, including wages and fringe benefits, the location of work, the living conditions, housing, and associated costs (if provided by the employer or agent) any significant cost to be charged to the employee or applicant, and, if applicable, the hazardous nature of the work.





- Using recruiters that do not comply with local labor laws of the country in which the recruiting takes place.
- Charging applicants recruitment fees.
- If required by law or contract, failing to provide return transportation of failing to pay for the cost of return transportation upon the end of employment.
- If required by law or contract, failing to provide or arrange housing that meets the host country housing and safety standards.
- If required by law or contract, failing to provide an employment contract, recruitment
 agreement, or other required work documents in writing with legally required information
 and in a language the employee understands.

Jason Gallup, Sr. Human Resources Manager

Lisa Hartig, President